	MARIANO MARCOS STATE UNIVERSITY	Document Code	PD-FRM-002	
	Procurement Division	Revision No.	4	Page 1 of 2
	Request for Quotation (RFQ) (Goods and Services)	Effectivity Date	January 8, 2021	

REQUEST FOR QUOTATION (RFQ)

Date: 1/27/2022

PR No. 2022-01-005(07308603) *IT SCM*
Program

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within **20 days** upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.


NATHANIEL R. ALIBUYOG
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
	6	unit	LAPTOP, 514-54-37V6 Safari Gold Intel Core i3-1115G4 11 th Gen (3.0 to 4.1 GHz / 6MB Smart Cache) Intel UHD Graphics Intel Wireless 802.11a/b/g/n/acR2+ax Windows 10 Home 14" FHD IPS 1920 x 1080 8GB DDR4 onboard (upto 24GB) 256GB NVMe SSD No ODD 1280 x 720 resolution 3-Cell Battery	45,000.00	

TOTAL ESTIMATED BUDGET: 270,000.00

REMARKS/NOTE: _____


After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: _____

Business Address: _____

 Signature over Printed Name

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Printed Name of the Owner: _____

TIN: _____

PhilGEPS Registration Number: _____

Business Permit: _____

Omnibus Sworn Statement: _____

Annual Income Tax Return: _____

Tel. No./Cellphone No./e-mail address

Date

Canvassed by: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.